

Melbourne Parish Council
Damson Cottage, South End, Seaton Ross, YO42 4LZ
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Dear Councillor,

The **Annual Parish Council Meeting** will be held in The Village Hall at 6:30pm on Monday 11 May 2026.

Agenda

- A. Election of Chairman and Vice-Chairman for 2026/27 (currently Cllr Cooper as Chair and Cllr Tomalin as Vice-Chair).
- B. Membership of the Finance, Planning and HR Sub-Committees:
 - a. Finance Sub-committee current members – Cllr Downs (Chair), Cooper and Rollason.
 - b. Planning Sub-Committee current members – Cllrs Cooper (Chair), Downes Breeze and Thomas
 - c. HR Sub-Committee current members – Cllrs Cooper (Chair) Johnson and Rollason
- C. Declarations of acceptance of office and members' interests.

Followed by the **Annual Parish Meeting** at 6:40pm.

Agenda

- A. Parish matters
- B. Annual report by Chairman (attached)

Followed by the **Parish Council meeting** at 6:50pm:

Agenda

- 1. Apologies (Clerk)
- 2. Declarations of interest (NC)
- 3. Minutes of the meetings held on 9 March 2026 (attached) (NC)
- 4. Matters arising from minutes (NC)
- 5. Draft IT Policy for approval (attached) (JS)
- 6. Revised GDPR (Privacy) Policy for approval (attached) (JS)
- 7. Parish Council's current financial position - £27,040.10 (Clerk)
- 8. Requests for payments (Clerk):
 - a. ERVAS Oct – Dec 25 – £19.80
 - b. Village Hall Hire for meeting 9/3/26 - £13.75
 - c. Melbourne Planters (repayable to Cllr Downes) - £20
 - d. Salt Bin Maintenance - £66
 - e. Payment to Internal Auditor (requested this be given to a local group) - £50
- 9. Annual Finance Governance Statement (attached) (Clerk)
- 10. Submission of Annual Accounts (attached) (Clerk)
- 11. Mylen Leah Solar Statutory Consultation formal comments (NC)
- 12. Nature Recovery Update & Agreement with Cllr Thomas re use of part of the Kidd Lane Plot (NC)
- 13. State of verge Ash Lane near Campey Lane (NC)
- 14. Draft revised planning enforcement policy and consultation (JS)
- 15. Planning applications (Clerk) – None.
- 16. Planning notices received (Clerk) – None.
- 17. Correspondence since the last meeting (not already circulated): None
- 18. Councillors' forum

Jane Stewart

Clerk to the Parish, 4 May 2026
07557 345 204