

**Melbourne Parish Council**  
Damson Cottage, South End, Seaton Ross, YO42 4LZ  
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Dear Councillor,

The **Annual Parish Council Meeting** will be held in The Village Hall at 6:30pm on Monday 12 May 2025.

**Agenda**

- A. Election of Chairman and Vice-Chairman for 2025/26
- B. Membership of the Planning and HR Sub-Committees
- C. Declarations of acceptance of office and members' interests

Followed by the **Annual Parish Meeting** at 6:40pm.

**Agenda**

- A. Parish matters
- B. Annual report by Chairman (attached)

Followed by the **Parish Council meeting** at 6:50pm:

**Agenda**

- 1. Apologies (Clerk)
- 2. Declarations of interest (NC)
- 3. Minutes of the meetings held on 10 March 2025 (attached) (NC)
- 4. Matters arising from minutes (NC)
- 5. Parish Council's current financial position - £18,684.06 (Clerk)
- 6. Requests for payments (Clerk):
  - a. Village Hall Rental - £22
  - b. Ink cartridges - £18.28 (repayable to the Clerk)
- 7. Annual Finance Governance Statement (attached) (Clerk)
- 8. Submission of Annual Accounts (attached) (Clerk)
- 9. Budget report including the Clerk's salary and back payments, a budget for minor PROW maintenance and making emergency/extraordinary payments for items not on the agenda (attached) (VD)
- 10. Parish newsletter (Clerk)
- 11. Allerthorpe Triathlon (Clerk)
- 12. Brick work to the east end planter (Clerk)
- 13. Greener Pocklington application (Clerk)
- 14. Winter maintenance – salt bins (Clerk)
- 15. Solar developments (Clerk)
- 16. Planning applications (Clerk):
  - a. 24/00726/PLF – Erection of no 2 replacement wind turbines – Grove Farm, Main Street, Melbourne, YO42 4SX.
- 17. Planning notices received (Clerk) – None.
- 18. Correspondence since the last meeting (not already circulated): None
- 19. Councillors' forum

*Jane Stewart*

Clerk to the Parish

6 May 2025  
07557 345 204