

**Melbourne Parish Council**  
 Damson Cottage, South End, Seaton Ross, YO42 4LZ  
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Dear Councillor,

The Annual Parish Council Meeting will be held in The Village Hall on Monday 24 May at 7pm.

**Agenda**

- A. Election of Chairman and Vice-Chairman for to coming year
- B. Membership of the Planning and HR Sub-Committees
- C. Updates on declarations of acceptance of office and members' interests

Followed by the Annual Parish Meeting at 7.10pm.

**Agenda**

- A. KCOM discussion
- B. Sports and Playing Fields Project Proposals (attached)
- C. Parish matters
- D. Annual report by Chairman (attached)

Followed by the Parish Council meeting at 7.20pm:

**Agenda**

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| Public forum   |       |
| 1. Apologies   | NC    |
| 2. Declarations of interest  | All   |
| 3. Minutes of the meetings held on 8 March 2021 (attached)   | NC    |
| 4. Matters arising from minutes  | NC    |
| 5. Minutes of the Planning Sub-Committee held 18 March 2021 (attached)   | NC    |
| 6. Yorkshire Water Update  | NC    |
| 7. Traffic/Speed Survey  | NC/JS |
| 8. Grant Application Form (attached)   | NC    |
| 9. Weight Restriction  | JS    |
| 10. Village walkabout (attached)r ‘  | NC    |
| 11. Planning applications received:<br>a. 21/00989/PLF Silverlee Main Street, YO42 4QQ – Decision made foNo comments’<br>b. 21/00738/PLF Dovecote Lodge Main Street YO42 4QE - Construction of three dormer windows to front, bay window to front, dormer extension to rear, associated external alterations and erection of timber gates with brick piers to front (revised scheme of 20/00019/PLF) | JS    |
| 12. Planning Notices received –  | JS    |

|   |     |
|---|-----|
| <ul style="list-style-type: none"> <li>a. 21/00444/PLF - Erection of portal framed general purpose agricultural building, Scrub Ings Cottage Main Street YO42 4QQ – <b>Withdrawn</b></li> <li>b. 21/00089/PLF Construction of a vehicle access with dropped kerb, 4 Hill View Main Street, YO42 4QL – <b>Granted</b></li> <li>c. 21/00548/PLF - Construction of a new temporary vehicular access road to enable access to overhead lines for refurbishment works, Ryedale Farm Seaton Common Lane, YO42 4ST – <b>Granted</b></li> <li>d. 21/00625/VAR - Variation of Condition 12 (approved plans) of planning permission 17/01504/PLF - Erection of a dwelling and detached garage to allow for the relocation of driveway, Avenue House Main Street, YO42 4QJ - <b>Granted</b></li> </ul> |     |
| 13. Annual Finances Governance Statement  | JS  |
| 14. Submission of Annual Accounts   | JS  |
| 15. Requests for payment: <ul style="list-style-type: none"> <li>a. Printer maintenance - £5 (repayable to Clerk)</li> <li>b. Salary uplift - £84.80</li> <li>c. ERNLLCA Annual Subs - £417.87</li> <li>d. Printers (newsletter) – £261.60</li> <li>e. Norton annual subs - £27.49 (50% shared with Seaton Ross PC) Repayable to Clerk</li> </ul>   | JS  |
| 16. Correspondence since the last meeting (already circulated: Neighbourhood Police Newsletters; ERNLLCA newsletter; ASB 6 month statistics;  | JS  |
| 17. Councillors' Forum  | All |

*JL Stewart*

Jane Stewart

14 May 2021