

Melbourne Parish Council
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Minutes of the meeting of Melbourne Parish Council held at 7.00pm on 11 September 2017 in the Chapel, Melbourne.

Present: Councillors Cooper (in the chair), Braidley, Hawley, Johnson, Kemp, Tomalin.

Members of the public present: **1**

Public Forum – No matters raised.

17/46 Apologies – Apologies were received from Councillors Lewin and Lee.

17/47 Declarations of interest – No declarations were made.

17/48 Minutes of the meeting held on 17 July May 2017 – Agreed – that the minutes of the meeting held on 17 July 2017 be approved as a correct record and be signed by the Chairman.

17/49 Matters arising from the minutes –

- (a) The Clerk had been in communication with one of the bus companies which dropped children at Melbourne Primary School. This was with a view to establishing the costs of using the bus for members of the public once the school run had finished. She was waiting to receive costs and would report back to the next meeting.
- (b) The Clerk had received the Good Councillor Guide and would circulate it to members.
- (c) The Clerk would check the latest list of councillor contact details and responsibilities and put on the website and notice board and circulate to members.

17/50 HGVs through the Village – The Clerk had contacted East Riding of Yorkshire Council (ERYC) about changing the sign at the junction with Common Lane at the Melbourne village end in order to encourage HGVs to bypass the village. ERYC had said the sign pointed to the most direct way to the M62 and could not be altered.

It was agreed the Clerk would continue to chase ERYC for a date when the speed survey in the village would take place.

17/51 Yorkshire Water – The Chairman had met representatives from Yorkshire Water at the end of August. It was agreed the area of Main Street by Campey Lane needed planing and this work would be carried out after Yorkshire Water engineers had inspected the road. The Clerk would circulate an update when available.

The Council discussed the recent issues with effluent flooding near the playing field. Yorkshire Water still needed to complete work but had said this would be carried out as a matter of urgency.

17/52 State of the Roads – The Clerk confirmed she had reported the poor state of the roads on Common Road between Rytham Gate and Sumo and Kidd Lane from the saw mill to Ash Lane. The Council had responded in relation to Common Lane and said improvement work was scheduled for 2019/20 and in the meantime, small improvement works would be undertaken shortly. No response had yet been received from ERYC in relation to Kidd Lane.

17/53 Footpaths Maintenance – The Clerk had circulated a map showing the rights of way within the Parish. Maintenance work was currently carried out by SA Underwood and the Parish Council received a grant from East Riding of Yorkshire Council to cover part of this. From

2018, this scheme would finish and no more grants would be available. ERYC would take over maintenance of all public rights of way across the East Riding.

Agreed – the Clerk would write to SA Underwood to cancel the contract with effect from 1 April 2018.

- 17/54 Speed Indicator Devices (SIDs)** – the Clerk had spoken to ERYC who had said there was a maintenance contract between the Parish Council and ERYC. It was agreed ERYC would send the Clerk a copy of the contract before arranging to carry out work on the SIDs.
- 17/55 Parish Council website** – the Clerk had finished work to the website. Councillors were asked to send the Clerk any suggestions for further alterations.
- 17/56 Telephone Box** – the Clerk had contacted ERYC for an update on when ownership would pass to the Parish Council but ERYC was yet to receive a date from BT. The Clerk had reported the broken glass to BT.
- 17/57 Neighbourhood Watch Scheme** – it was agreed the Parish Council would sign up to the Neighbourhood Watch Scheme with a view to passing it to a separate village group.
- Agreed: (a) the Clerk would inform ERYC it wished to set up a Neighbourhood Watch Scheme; and**
- (b) the Clerk would contact Seaton Ross, Thornton and Everingham to discuss setting up a Neighbourhood Scheme across all four villages;**
- 17/58 Planning Applications Received** - 17/02653/REM - Erection of 22 dwellings following outline permission 15/01229/OUT (all matters to be considered) - Land North West Of Rosland House, Main Street.
- Agreed – the Clerk would submit to ERYC the Parish Council’s concerns about highway safety and the adequacy of the sewerage system to cope with the additional properties. The Clerk would also request the village sign and Speed Indicator Device were moved to the new village boundary at no cost to the parish council.**
- 17/59 Planning Notices received** – Noted.
- 17/60 Receipt of grant application from Bowls Club** – Agreed – the Clerk would publicise on the website and Notice Board that the Parish Council was now accepting grants and would consider applications at its November meeting.
- 17/61 Dispensation to vote of the budget and precept** – the Clerk informed the Parish Council this was no longer required.
- 17/62 Transparency Fund application** – the Clerk had submitted a grant application for £451.13.
- 17/63 Month End Financial Report** – the Clerk confirmed the current balance stood at £14,106.83.
- 17/64 Receipt of cheque from Melbourne Village Design Statement Group of £69.86** – the Clerk had received a cheque following the dissolution of the Village Design Statement Group of the balance left in its accounts.
- 17/65 Increase in payroll costs from £5 to £5.50** – Noted.
- 17/66 Approval of cheques paid and for payment** – the following payments were approved:
- (a) Clerk’s salary June – August 2017 - £997.76
 - (b) Payment to HMRC June to August 2017 - £441.55
 - (c) Payment to ERVAS – notice of compliance to Pensions Regulator - £30.00
 - (d) Payment for Good Councillor Guide to ERNLLCA - £5.67
- 17/67 Correspondence** - the Parish Council noted the items of correspondence received since the last meeting, in particular:
- (a) Code of Conduct Training – the Clerk agreed to book a place for Councillor Tomalin.

17/68 Outstanding actions – none.

17/69 Councillors' Forum:

- (a) The Clerk agreed to remain in contact with Mr Ralston from Natural England with a view to him giving a presentation later in the year to the village.
- (b) Councillor Braidley informed the Council the new play equipment had been well received and was popular with the village children.
- (c) Councillor Braidley requested the Clerk contact ERYC and report a large pothole outside the village shop.
- (d) Councillor Cooper provided feedback on the last Western Parishes Liaison Meeting which took place in July 2017.

17/70 Date and time of next meeting – 12 November 2017 at 7pm in The Village Hall

The meeting finished at 9:15pm.