

Melbourne Parish Council

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Minutes of the meeting of Melbourne Parish Council held at 7.30pm on 15 May 2017 in The Chapel, Melbourne.

Present: Councillors Lewin (in the chair), Braidley, Cooper, Hawley, Johnson, Kemp and Lee.

Councillor Rudd was also in attendance.

Members of the public present: 5

Public Forum

1. The Chairman of Melbourne Playing Fields Association offered the parish council his thanks for the support it had given the Association in helping to raise funds for the new play equipment.
2. The public footpaths were in good condition. Consideration was given to the parish council annually walking the public footpaths to check on the condition of the paths and way markers.
3. Parish Newsletter – a member of the public suggested residents be charged a small annual subscription fee to receive the parish newsletter. However, the parish council said it would be happy to continue to finance the newsletter.

17/5 Apologies – There were no apologies.

17/6 Declarations of interest – No declarations were made.

17/7 Minutes of the meeting held on 13 March 2017 – Agreed – that the minutes of the meeting held on 13 March 2017 be approved as a correct record and be signed by the Chairman.

17/8 Matters arising from the minutes – these would be covered under the main agenda items.

17/9 Playing Fields Update – Alice King and Hannah McGouran informed the parish council the current amount raised for play equipment stood at £37,000. It was hoped the majority of the equipment would be installed by the end of June and an event was planned for around that time to launch the new look play ground. The Council congratulated and thanked Alice and Hannah for their efforts leading the successful campaign to raise funds and also offered thanks to all the people who had led the efforts to raise the funds and the parishioners who had generously donated to the cause.

17/10 HGVs through the Village – Following the public meeting, East Riding of Yorkshire Council (ERYC) had produced an action plan to tackle the village's concerns that too many HGVs were using the village. This included:

1. Manual traffic surveys would be arranged to establish the scale of HGV 'through' traffic in the village. The survey would take place over a maximum period of 12 hours on one day only. Vehicles would be noted and timed at four different points as they entered and exited the village at the following locations: Main Street

western end at General Lane, Main Street eastern end (Sumo), Kidd Lane southern end, Campey Lane southern end.

2. An automated traffic survey would be carried out to count all traffic volumes in Melbourne and Allerthorpe over seven days by the use of a loop across the road; and
3. The old saw mill traffic signs would be replaced with Factory or Pallett Factory signs to help guide lorry drivers to the site and keep unwanted heavy traffic out of Melbourne.

ERYC had asked the parish council to suggest the day of week to carry out the survey and the 12 hour period. All in attendance, including members of the public, agreed the survey should be carried out on Monday at 05:30 - 11:30 and 14:30 - 19:30.

Agreed – the Clerk would place full details of the information received from ERYC on the website and notice board.

- 17/11 Revised Bus Timetables** – East Yorkshire Motor Service (EYMS) has now introduced a revised bus service between Melbourne and Pocklington. The 195/196 would run twice a week on Tuesdays and Thursdays. This was a reduction from the previous service.

Members considered the possibility of subsidising an additional bus service if the other parishes on the bus route were in agreement. It was agreed to keep the matter under review.

Agreed - the clerk would enquire with the school bus service about the possibility of the public using the school buses once the children had been dropped off.

- 17/12 Co-option of Parish Councillor Policy – Agreed** – that the Co-option of Parish Councillor Policy be approved.

- 17/13 Co-option of Parish Councillors – Advertisement of Vacancies** – the Clerk informed the parish council the two vacancies were currently being advertised. The deadline for applications was 31 May 2017.

- 17/14 Annual Governance Statement for Parish Council Accounts – Agreed** – that the annual governance statement for 2016/17 be approved.

- 17/15 Parish Council Annual Financial Statement for 2016/17 – Agreed** – that the Parish Council Annual Financial Statement for 2016/17 be approved.

- 17/16 Parish Council Precept** – it was noted the first part of the parish precept of £5,865 had been paid by ERYC.

- 17/17 Approval of cheques paid and for payment** – the following payments were approved:

- a) Footpaths and grass cutting (S Underwood) - £1,152.00
- b) ERNLLCA annual subscription - £366.15

- 17/18 Local Awards** – it was agreed no formal procedures would be put in place but councillors and parishioners could make nominations throughout the year. This could be for either lifetime contributions to the village, ‘unsung heroes’ recognition or for work done on a particular project.

- 17/19 Planning Applications** – None

17/20 **Planning Notices – 17/00256/PLF – Noted.**

17/21 **Correspondence** - the Parish Council noted the items of correspondence received since the last meeting, in particular:

- a) Grant Funding – Skipton Building Society was offering grants of £500 to local charities; and
- b) Being a Good Councillor course – Councillors Lewin and Braidley to attend.

17/22 **Outstanding actions** – none.

17/23 **Councillors' Forum:**

- a) The Parish Council wished to express their thanks to Councillor Johnson and Val Spence for their hard work on bringing the emergency plan up to date.
- b) There is wifi in all ERYC buildings.
- c) A new initiative by ERYC meant that orange tickets were being placed on some household refuse bins if items were being put in the wrong bins.
- d) A new confidential service had been set up by the Dog Warden Service at ERYC. If members of the public witnessed dog fouling they could call 01482 396 301 to report it. The service would need to know the location of the dog fouling, time and date, name (and address if possible) of the dog owner and a description of the dog.
- e) There was a new library app for renewing, reserving books etc
- f) There had been an increase in dog fouling on the footpath to the playing field.

17/24 **Date and time of next meeting – 17 July 2017 at 7pm at The Village Hall.**

The meeting finished at 9:20pm.