

Melbourne Parish Council

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Minutes of the meeting of Melbourne Parish Council held at 8.00pm on 17 July 2017 in the Village Hall, Melbourne.

Present: Councillors Lewin (in the chair), Braidley, Cooper, Hawley, Johnson, Kemp and Lee.

Members of the public present: 1

Public Forum – No matters raised.

- 17/25 Apologies** – There were no apologies.
- 17/26 Declarations of interest** – No declarations were made.
- 17/27 Appointment of new councillor – Agreed** – that Mr Andy Tomalin be co-opted onto the parish council with immediate effect.
- 17/28 Minutes of the meeting held on 15 May 2017 – Agreed** – that the minutes of the meeting held on 15 May 2017 be approved as a correct record and be signed by the Chairman.
- 17/29 Matters arising from the minutes –**
- (a) 17/10 HGVs through the Village – various works had now been undertaken by ERYC and it had been confirmed to the Chairman that additional work was due to begin shortly by Yorkshire Water. The parish council remained aware however, that more needed to be done and would continue to pursue this.
 - (b) 17/11 Revised bus timetables – the Clerk confirmed she would enquire with the school bus services about the possibility of the public using the school buses once the children had been dropped off.
 - (c) 17/21 Correspondence Good Councillor Course – this was full and so councillors had been unable to take up places on the course. ERNLLCA had, however, issued a Good Councillor Guide which the clerk would circulate to members.
 - (d) 17/21 Correspondence – Orange stickers on bins – information had been received from ERYC that new types of plastics could be placed in the blue bins. Councillor Cooper submitted the recycling guidance to Councillor Lee for inclusion in the next newsletter.
- 17/30 Appointment of Vice-Chairman – Agreed** – that Councillor Cooper be appointed as Vice-Chairman of the parish council.
- 17/31 Outstanding Notice of Vacancy for One Councillor – Agreed** – councillors would make enquiries in the village for any prospective candidates and provide them with the clerk's details. In the meantime, the vacancy would not be advertised.
- 17/32 HGVs through the Village** – This matter had been discussed previously under agenda item 17/29 'Matters Arising'.
- 17/33 Public Buildings in Melbourne** – The parish council had received a letter from the Chairman of the Village Hall exploring whether the village would benefit from one

jointly owned and financed public meeting place rather than three separate ones. The parish council decided to make no comments at this stage.

In relation to the telephone box, it was agreed:

- (a) the clerk would ask ERYC when a decision would be made about its future ownership
- (b) the clerk would report the broken glass to BT
- (c) Councillor Lee would ask for an article to be placed in the village newsletter asking for suggestions for the telephone box's future use and these would be discussed at the November meeting of the council. Other parish councils were using the phone box as a book exchange, bike stop and parish council information centre.

17/34 State of the Roads – Agreed - that the Clerk report the poor state of the roads to ERYC:

- (a) between Rytham Gate and Sumo;
- (b) Kidd Lane from the saw mill to Ash Lane.

17/35 Feedback of meeting of Melbourne School Council – Councillors Cooper and Braidley had attended the school council meeting on 11 July 2017. They had explained the role of the parish council and had discussed possibilities for joint projects. The school council had suggested a joint fund raising project and it was decided representatives from the parish council would attend the next meeting to discuss this further. It was agreed Councillor Braidley would continue to act as the liaison between the two councils.

17/36 Roles and Responsibilities of Parish Councillors – these were discussed and amended following changes to the membership of the parish council.

Agreed – that the clerk would circulate the amendments and publicise them on the noticeboard and website.

17/37 Footpath Maintenance – the clerk was asked to check the specifications of the grass cutting contract and circulate to members together with a plan of local footpaths.

17/38 Speed Indicator Devices (SIDs) – the signs continued to malfunction and the clerk was asked to report this to ERYC. It was also agreed the clerk would check the specifications of the contract with ERYC to ensure the legalities around public liability were being met.

17/39 Month End Financial Report – the clerk confirmed the current balance stood at £15,202.

17/40 Cheque book – Non-consecutive Numbering – the clerk explained the cheque book with cheques numbering 100743 – 100770 had been cancelled because it had been posted to the previous clerk.

17/41 Approval of cheques paid and for payment – the following payments were approved:

- (a) Clerk's salary March – May 2017 - £997.76
- (b) HMRC clerk's salary March – May 2017 - £441.55
- (c) Internal audit of accounts - £50
- (d) HWRCC Annual Subscription - £25

It was clarified by the Clerk that her tax was paid separately to HMRC and the salary paid to the Clerk was the net sum after tax had been deducted.

17/42 Correspondence - the Parish Council noted the items of correspondence received since the last meeting, in particular:

- (a) Healthwatch – Councillor Johnson agreed to mention Healthwatch wished to attend a village meeting to The Chapel.
- (b) Neighbourhood Watch – this would be discussed at the next meeting and the clerk would draft a briefing note for members.
- (c) Western Parishes Liaison Meeting 27 July – any questions to Councillor Cooper who would attend with the clerk.

17/43 Outstanding actions – none.

17/44 Councillors' Forum:

- (a) It was requested the clerk obtain plans for Ash Lane following work carried out by ERYC to make it suitable for HGVs.
- (b) It was also requested the clerk report to ERYC the need to alter the signs at both ends of East Common Lane to ensure vehicles were being correctly directed to the M62.
- (c) Councillor Cooper had written to Cuadrilla to express the parish council's disappointment at the lack of transparency over the issuing of a licence to Cuadrilla for the Melbourne area. The licence had been issued two days after the presentation from Cuadrilla at which the company had said it had no licence for the area. Cuadrilla had replied saying the document referenced in Councillor Cooper's letter was an amendment to the July 2016 licence agreement, which updated related equity interests. Current activity in Yorkshire is centred on desktop studies to understand the geology beneath the licence areas, while their primary focus is on the site in Lancashire at which they have been granted planning permission to carry out drilling.

17/45 Date and time of next meeting – 11 September 2017 at 7pm at The Chapel.

The meeting finished at 9:45pm.