

Melbourne Parish Council
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Minutes of the meeting of Melbourne Parish Council held at 7pm on Tuesday 12 March 2019 in the Chapel, Melbourne.

Present: Councillors Cooper (in the chair), Bradley, Lee, Kemp, Breeze, Hawley and Rollason.

Councillor Rudd was in attendance.

18/118 Apologies: Councillors Johnson and Tomalin.

18/119 Members of the public present: 0

18/120 Declarations of interest – None

18/121 Minutes of the meeting held on 25 January 2019 – Agreed that the minutes be approved and signed by the Chairman

18/122 Matters arising:

- Yorkshire Water – the Clerk would chase Yorkshire Water for a map of sewers and request an update on whether the chemical dosing had taken place; and
- Cllr Rudd to chase a response from Highways in relation to the state of Main Street between Campey Lane and the playing field.

18/123 Playing Field – Councillor Breeze updated the Council on the Playing Field Committee, which was struggling to attract volunteers to take on positions of responsibility on the committee. It had recently experienced difficulties identifying a secretary and anticipated similar issues when its Treasurer resigned next year. Members suggested placing an article in Melbourne's newsletter to help seek committee members. Cllr Breeze expressed his thanks to the Parish Council for its support of the Playing Fields over the years.

18/124 Month end financial report – the Clerk had received a recent bank statement which showed the current account stood at £10,696.95; savings account £2065.09 – **Noted.**

18/125 Requests for payment - Agreed:

- a. XYX Printers – parish newsletter - £170
- b. HMRC - (Dec 18 – Nov 19) = £435.87
- c. Annual fee to ICO - £35.00 (repayable to Clerk)

18/126 Update from ERNLLCA Financial Training Day – The Clerk updated the Council on the training she had attended at the beginning of February 2019 – **Noted.**

18/127 Road surface – Main Street from Campey Lane to playground – The Clerk had chased ERYC on numerous occasions for an update but had received no response. **Agreed – that Cllr Rudd would follow up this matter with ERYC.**

18/128 Weight restriction signage update – The Clerk updated the Council on the weight restriction signage. ERYC still had to give approval for the Notice to be published in a local newspaper. The Clerk would update the Council once further news was received – **Noted.**

18/129 Phone box and the community defibrillator – the Parish Council had received a quote of £600 for refurbishing the phone box to become a book exchange. ERYC had also quoted approximately £1,000 for running electricity from the street lamp to the phone box.

Agreed that –

- (a) **the defibrillator be left on the village hall wall in its current position and the Clerk source quotes for signage to the defibrillator;**

(b) the Parish Council to take responsibility for refurbishing the structure of the phone box and the book exchange group take responsibility for the shelving and other requirements for the book exchange;

(c) the Clerk would seek two additional quotes for the refurbishment of the phone box;

(d) the Clerk be given delegated authority to appoint a contractor following receipt of quotes and to authorise and pay for the works up to a cost of £600;

(d) the Clerk would update the book exchange group of the outcome of these discussions.

18/130 Councillor areas of responsibility – deferred to the May 2019 meeting.

18/131 Parish Council elections 2 May 2019 – Agreed that councillors submit their nomination forms to Councillor Cooper by 25 March 2019 for the Clerk to hand deliver to County Hall, Beverley.

18/132 Grant application process – Agreed that the process would remain the same but the Council would in future receive details of grant applications in full.

18/133 Planning applications received – None.

18/134 Planning Notices received – Noted.

18/135 Correspondence since the last meeting – Noted.

18/136 Councillor Forum -

- a) School library up and running – successful and received positive feedback from the children and staff. Article in the Pocklington Post – passed thanks onto the Parish Council for its contribution.
- b) Neighbourhood Watch meeting last week – 14 residents attended. Police offered a community police meeting in the village.
- c) Report by resident of inconsiderate parking on Main Street when Clubley's auction taking place - Cllr Bradley to advise the resident to ask Clubleys to make an announcement on the day to move the vehicle.
- d) Playing Field noticeboard – this needed replacing as beyond repair. The old village hall noticeboard also is beyond repair. The cost to replace the notice board would be £450 which the playing field could not afford presently. Therefore the noticeboard would be removed for the time being and the playing field would consider replacing it at a later date.
- e) Joint minerals local plan consultation – any designated areas were not close to Melbourne – no further action.
- f) Footpath behind St Monica's – wood against the fence – the tenant had removed the wood – the Clerk would thank the Housing Association for taking action
- g) Fly-tipping and littering – hotline number to be added by the Clerk to the website and notice board.
- h) Thanks to Councillor Lee for trimming the hedges on Bridge Lane.

18/137 Ward Councillor Update –

- a) Prison complaints – ERYC suggests these are sent to the generic planning email account – beverleydc@eastriding.gov.uk
- b) ERYC electrical waste amnesty – a van would be at Pocklington Football Club on The Balk on 24 April 2019 1:30 – 3:00pm – people can take small electrical items for disposal.

The date of the next meeting of the Parish Council will be at 7pm on **Monday 13 May 2019. Location to be determined.**

The meeting finished at 9.20pm.

