

Melbourne Parish Council
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Minutes of the meeting of Melbourne Parish Council held at 7pm on 19 November 2018 in the Chapel, Melbourne.

Present: Councillors Cooper (in the chair), Lee, Braidley, Johnson, Kemp, Breeze, Hawley and Rollason.

Councillor A Burton also attended.

18/75 Apologies: Councillor Tomalin.

18/76 Members of the public present: 2 for minute 18/83.

18/77 Declarations of interest – Cllr Breeze declared a non-pecuniary interest in Minute 18/81 as he was a member of Melbourne Playing Field Association.

18/78 Minutes of the meeting held on 10 September 2018 – Agreed that the minutes be approved and signed by the Chairman.

18/79 Matters arising – None.

18/80 Co-option of councillor – one application from Mr Graham Rollason, a parishioner, had been received for the vacant position. Pro – Cllr Cooper; Sec – Cllr Breeze. **Agreed that Graham Rollason be appointed as a councillor to the parish.**

18/81 Grant applications – Agreed that the following grants be awarded:

- a. **Bowling Club – £1,000.**
- b. **Playing Field Association – £850.**
- c. **Guides – £300.**
- d. **Thornton Church – £500.**
- e. **Friends of Melbourne Primary School – postponed to explore issues around the use of the grant (Cllr Braidley to action).**
- f. **Village Hall – £1,125.**
- g. **Festive Frolics Organising Group – approved and the funds to be allocated from 2019/20 grant budget.**

18/82 Speed indicator devices – East Riding of Yorkshire Council (ERYC) had liaised with Councillor Hawley to drop off the signs at his address for temporary storage.

18/83 Use of the phone box – a parishioner spoke to the Parish Council about the possibility of setting up a book exchange in the phone box. The books would be for all age groups and could be expanded to include DVDs and jigsaws.

The Parish Council also discussed using the phone box to house the defibrillator. Currently there was no electricity to the phone box which prevented the defibrillator from being installed. **Agreed the Clerk would contact ERYC to ask if it would be possible to run electricity from the nearest streetlight to the phone box.**

18/84 HGVs through the village – the Parish Council had been asked by ERYC to contribute to the costs of the weight restriction signs to the village. An estimate of the signs had been received from ERYC at £10,500. ERYC had requested a contribution of £5,250 from the Parish Council. This could be paid over two years from 2019/20 to 2020/21. **Agreed that Parish Council will pay a 50% contribution (£5,250) to the cost of the weight restriction signage for Melbourne Parish. This to be paid over two years from 2019/20 at a cost of £2,625 a year.**

18/85 Yorkshire Water public meeting - the Parish Council had received the report from Yorkshire Water which detailed actions taken, or to be taken, in the village. The Parish Council had concerns that Yorkshire considered the reinstatement work at east end of the village was permanent and met the required standards and it was noted that at the public meeting ERYC's Highways representative had considered the road was not up to standard. **Agreed that the Parish Council would contact Highways to establish if action could be taken to improve the state of the road.**

It was also agreed that the Parish Council would keep a watching brief on the situation.

18/86 Hagg Bridge ongoing works – Cllr Johnson had been in contact with East Cottingwith Parish Council. The temporary traffic lights would remain in position whilst ERYC developed a longer term solution for the bridge. There was a possibility that the traffic lights would become permanent.

18/87 New housing Thornley Croft – it was discussed that the houses would be named and not numbered.

18/88 Footpath Westfield Farm post box to the village – the Chairman reported the footpath was very badly maintained. **Agreed that the Clerk contact Streetscene to report the state of the footpath, with particular reference to the work carried out by BT Open Reach and the poor state of the footpath caused by its work.**

18/89 Church Lane overhanging trees – a request had been received from the Clerk of Thornton Parish Council in relation to overhanging trees on Church Lane. **Agreed that the Clerk inform the Thornton Parish Council that any necessary works would be carried out in the near future.**

18/90 Welcome pack updates – **Agreed that the Clerk would submit updated details of councillors for the welcome packs.**

18/91 Planning applications received:

- a) 18/02537/PLF - Erection of a dwelling and attached garage following demolition - Meadowbank Main Street – **Objection as outside the development line.**
- b) 18/03479/PLF - Erection of a livestock building following demolition of existing livestock building - Melrose Farm, Seaton Common Lane – **No comments.**

18/92 Planning notices received – Noted.

18/93 Online bank account – the clerk was in the process of setting up an online bank account for the Parish Council.

18/94 Month end financial report – Noted.

18/95 Requests for payment - The following requests were approved:

- a) XYZ Printers – parish newsletter August 2018 - £140.

18/96 Correspondence – Noted with the following issues raised:

- a) Local Plan review sessions – 6-8pm 28 November 2019 at Burnby Hall.

18/97 Councillor Forum:

- a) Damaged kerbing and road sign at Kidd Lane – Cllr Johnson stated she had reported these issues to Highways and they had resolved the issue in three days. **Agreed the Clerk would write and thank Highways for their prompt response.**
- b) Cllr Breeze attended the Police and Crime Commissioner meeting in October 2018 and the Clerk had circulated his report.
- c) Planters – **Agreed that the Clerk would write to Ken Uncles to thank him for maintaining the planters.**

- d) St Monica's footpath – wood had been leant against the boundary fence – **Agreed that the Chairman would write to the Housing Authority to ask for the wood to be removed.**
- e) Website was currently down – the Clerk was currently investigating how to resolve the issue.

18/98 Ward councillor update – Nothing additional to note.

The date of the next meeting of the Parish Council will be on 14 January 2019, at 7pm in the Village Hall.

The meeting finished at 9:40pm.