

**Melbourne Parish Council**  
**Damson Cottage, South End, Seaton Ross, YO42 4LZ**  
**Tel: 01759 318674; Mobile: 07557 345 204**  
**Email: [melbournepc@yahoo.com](mailto:melbournepc@yahoo.com)**  
**[www.melbourneparishcouncil.co.uk](http://www.melbourneparishcouncil.co.uk)**

Minutes of the meeting of Melbourne Parish Council held at 7.00pm on Monday 9 September 2019 in the Village Hall, Melbourne.

Present: Councillors Cooper (in the chair), Tomalin, Hawley, Johnson, Kemp, Breeze and Braidley and Rollason.

Councillor Stathers (East Riding of Yorkshire Council) was in attendance.

**19/34 Apologies:** Councillors Lee.

**19/35 Members of the public present:** 2 for item 19/38.

**19/36 Declarations of interest** – Cllr Kemp declared a pecuniary interest in **minute 19/49a**.

**19/37 Minutes of the meeting held on 8 July 2019 – Agreed – that the minutes of the meeting be approved as a correct record and be signed by the Chairman.**

**19/38 Telephone box refurbishment** – Two members of the Melbourne Book Group attended to update members on the telephone box refurbishment.

**Agreed that:**

- a. **completed work to the interior of the telephone box up to the sum of £300 be paid by the Parish Council on receipt of a valid invoice;**
- b. **in future written quotes for works would be required and where more than one contractor was carrying out work, this would be clearly identified; and**
- c. **in future contractors would be informed prior to work commencing that any subsequent rectification of work should be carried out without additional payment.**

**19/39 Matters arising from minutes:**

**19/21 Planning application 19/00811/PLF** – a date was still awaited for this application to come to the Planning Committee. Cllr Stathers said he would inform the Clerk and Chairman once he knew the date.

**19/23 Speeding in the village** - Mr Thelman would be invited to attend the November meeting of the Parish Council. The Clerk would continue to chase ERYC for a site visit to discuss the extension of the village speed restrictions.

**19/24 Yorkshire Water** – YW had installed telemetry equipment at the pumping station and was dosing the water treatment facility to eradicate any odours when required. This was not considered a permanent solution as funding had not been approved by YW.

**19/31a Councillor Training** - Cllr Braidley was attending the Councillor Training course in October.

**19/31b Commuted funds for Pocklington** – these were currently only available for parishes within three miles of the town. **Agreed – Cllr Stathers would ask ERYC to extend this threshold.**

**19/40 Weight restriction in the village** – ERYC had informed the Clerk that work to introduce the weight restriction was scheduled to commence in 2022/2023 although there was a possibility of bringing the work forward by one year to 2021/2022. **Agreed the Chairman would write to Cllr Stathers to ask if the work could be brought forward any further.**

**19/41 East Riding Local Plan Review Document** – the document currently stated Melbourne had a shortfall of five dwellings. This was incorrect given that there were 22 properties under construction and 21 already completed. **Agreed that the Clerk return the proforma to ERYC noting the village had exceeded its target by eight properties.**

**19/42 Cycling events** – there had been a significant increase in the number of cycling events in and around the parish recently which were having safety implications for other road users.

**Agreed that:**

- a. **the Clerk contact ERYC to check the correct statutory notifications were been lodged; and**
- b. **the organisers of these events would be asked to provide advance warning of when they were taking place.**

**19/43 Roadside footpath from the village to West End postbox** – this was in a poor state of repair and unsuitable for families and children walking to school who were being forced to walk on the road. **Agreed that the Clerk request ERYC address this as a matter of urgency.**

**19/44 Honours list nominations** – **Agreed that the Clerk establish how members of the parish could be nominated for the honours list.**

**19/45 Ward councillor update:**

- a. The new Full Sutton Prison would be considered at the next planning committee meeting;
- b. Allerthorpe Development had applied for a further 75 pitches; and
- c. The next Western Parishes Liaison meeting would be held at 7pm on 18 September.

**19/46 Councillor areas of responsibility** – these were approved with the addition of Cllr Hawley to replace Cllr Breeze on the Planning Sub-Committee.

**19/47 Council financial regulations** – **Noted.**

**19/48 Emergency Plan** – the amendments previously circulated by the Clerk were approved.

**19/49 Planning applications received:**

- a. 19/02644/CM – Ryedale Farm, Seaton Common Lane – having declared a pecuniary in this application, Cllr Kemp left the room and took no part in the discussion or voting on this item - no comments
- b. 19/02453/ - South Acre Farm, Main Road – no comments
- c. 19/02575/PLF – Melrose Pigs Ltd, Seaton Common Lane – no comments
- d. 19/02559/PLB – Rose Lea, Main Street – no comments

**19/50 New laptop** – **Agreed that the Clerk purchase a new laptop to the value of £700 with the cost to be split 50:50 with Seaton Ross Parish Council.**

**19/51 Parish Council accounts** – **current account £14,014.08 and savings account £2,068.18.**

**19/52 Requests for payment** – the following payments were approved:

- a. Defibrillator pads - £34.74

**19/53 Correspondence** – **Noted.**

**19/54 Councillor Forum**

- a. The editor of the village newsletter had been asked to remove reference to the Parish Council from the title of the newsletter;
- b. The Chairman would contact BT to check the situation with the newly erected poles on Church Lane.

The date of the next meeting of the Parish Council will be at 7pm on **Monday 11 November 2019 at the playing fields hall.**