

**Melbourne Parish Council**  
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Minutes of the meeting of Melbourne Parish Council held in the village hall at 6:30pm on Monday 10 November 2025.

Present: Councillors Cooper (in the chair), Tomalin, Rollason, Johnson, Breeze, Downes and Kemp.

Ward Councillors Hammond and West were in attendance.

**25/38 Apologies** – Cllrs Thomas & Lee

**25/39 Members of the public present** – 2

**25/40 Declarations of interest** – None

**25/41 Special dispensation** – it was agreed to give special dispensation to Cllr Lee who had missed two consecutive meetings.

**25/42 Minutes of the Parish Council meeting held on 14 July 2025** – Agreed – that the minutes of the meeting be approved as a correct record and be signed by the Chairman.

**25/43 Introduction from new Editor of the village newsletter** – the Parish Council welcomed Francesca Taylor to the meeting. Mrs Taylor has been the Editor since March 2025.

**Agreed:**

- a. the Parish Council thanked Mrs Taylor for her hard work; and
- b. going forward the newsletters would be also published on the Melbourne Parish Council website (as well as paper copies).

**25/44 Parish Plots Woodland Condition Assessment** – This had been carried out on behalf of the Parish Council by a specialist appointed by Greener Pocklington with grant money from SOAY.

The Woodland Assessment made a number of recommendations which would need costing. Greener Pocklington would be happy to lead on this and suggest what to do and when and the costs.

The new grant round from SOAY would start from April 2026 which Greener Pocklington would apply for again on behalf of Melbourne.

**Agreed that Cllr Cooper would place an article in the village newsletter about the sites and what work is being done.**

**25/45 Nature Recovery Community Update** – North Duffield and Bubwith are now also involved with this initiative – **Noted.**

**25/46 Matters arising from the minutes:**

- **25/33 Bench** – the Clerk would price up the cost of a new bench.

**25/47 Parish Council's current financial position - £25,761 – Noted.**

**Agreed that:**

- a. the Finance Sub-Committee would meet before the full meeting of the Parish Council to make recommendations on the annual budget and precept for 2026/27; and
- b. Only the Chairman of the Finance of the Finance Sub-Committee would be added as a signatory.

**25/48 Requests for payment – Approved:**

- a. VH Hire 10/11/25 & 24/11/25 - £30.25
- b. Phoenix Payroll - £110 (approval in principle)
- c. Defibrillator pads replacement - £84 for one pair

d. Post Haste Printers - £280

**25/49 Village planter repairs** – the Clerk had received a quote for £460 from a local builder to make repairs to both planters – **Agreed that the quote be approved.**

**25/50 SOAY Update** – Cllr Tomalin provided the update. See attached document – **Noted.**

**Agreed - questions from Cllrs Cooper & Tomalin to the Clerk to pass to SOAY**

**25/51 Planning application 25/02530/PLF Avenue House, Main Street, YO42 4QJ** – no comments.

**25/52 Planning notices** – **Noted.**

**25/53 Correspondence since the last meeting** – Already circulated. **Noted**

**25/54 Councillor Forum:**

Ward Cllrs Hammond and West:

- a. The issue with the disrepairs to Main Street following work by Yorkshire Water continued. East Riding of Yorkshire Council (ERYC) surveyed the work and found it to be substandard. It was currently considering legal action to compel Yorkshire Water to make the repairs. Once the repairs had been completed, ERYC could get the road dressed. **Noted**
- b. Money was available for footpath repairs in Melbourne but Cllr Hammond was unsure what work would be carried out. **Noted**
- c. From 16 February 2025 – statutory requirement for councils to have weekly food waste collections. This would be introduced in two tranches. Households would be notified. There would also be changes to the green bin waste collections which would be introduced in 2026. **Noted.**
- d. Gritting of Ash Lane – this would continue this winter. **Noted.**
- e. Hayton Lighting Trial still ongoing. This meant the equipment in Melbourne (which was being used as a control village) would remain for the time being. **Noted.**
- f. There was a street light not working outside Poppy Cottage. **Clerk to report to ERYC.**
- g. FP11 – Cllr Breeze reported issues to ERYC and this work had now been carried out. It was clear however, that ERYC would be unlikely to respond quickly to requests for repairs and clearing and so a plan would be needed for the future. **Agreed we would add the future maintenance of footpaths to the January 2026 agenda.**
- h. Cllr Tomalin would be attending on behalf of the Parish Council, the inauguration of the new vicar on 17 November at Barmby Moor. **Noted.**

The meeting closed at 8:15pm

The date of the next meeting of the Parish Council will be 6:30pm on **Monday 12 January 2026**

**All agenda items for the next meeting must be with the Clerk by Friday 2 January 2026.**