

Melbourne Parish Council
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Minutes of the meeting of Melbourne Parish Council held in the village hall at 6:30pm on Monday 11 May 2026.

Present: Councillors Cooper (in the chair), Thomas, Johnson, Rollason, Downes, Breeze and Kemp.

26/01 Apologies – Cllr Lee.

26/02 Members of the public present – 1

26/03 Declarations of interest – None.

26/04 Minutes of the Parish Council meetings held on 9 March 2026 – Agreed – that the minutes of the meeting be approved as a correct record and be signed by the Chairman.

26/05 Matters arising from the minutes:

- 25/64 – Public Right of Way (PROW) across land owned by Melbourne Hall – Cllr Breeze had spoken to the owner who was keen to help repair the gates needing attention. Since then, gate No 2 had been repaired so the PROW could be used. Gate 5 had been removed. Cllr Breeze said if there were any available grants for PROWs, he would inform the land owner. **Noted.**
- Main Street update – Cllr Cooper had asked Cllr Hammond to post an update on plans and timescales for repairs to Main Street. So far Cllr Hammond had not done so. **Noted.**

26/06 Draft IT Policy - Approved

26/07 Draft General Data Protection (Privacy) Policy. The Parish Council;

- a) approved the policy;
- b) appointed Cllr Downes as the Data Protection Officer; and
- c) agreed a data audit would be carried out annually by Cllr Downes and the Clerk.

26/08 Parish Council's current financial position - £27,040.10 – Noted.

26/09 Requests for payment – Approved:

- a. ERVAS Oct – Dec 25 – £19.80
- b. Village Hall Hire for meeting 9/3/26 - £13.75
- c. Nettle picking expenses (repayable to Cllr Cooper) – £20.44
- d. Melbourne Planters (repayable to Cllr Downes) - £20
- e. Salt Bin Maintenance - £66
- f. Payment to Internal Auditor (requested this be given to a local group) - £50. **It was agreed this would be donated to the Beavers**
- g. Payment to Clerk for back salary as agreed at meeting on 11 March 2025 Minute 25/11 - £1,026

26/10 Annual Finance Governance Statement – The Parish Council completed and agreed the annual finance governance statement confirming there was a sound system of internal control, including the preparation of the accounting statements.

26/11 Submission of Annual Accounts – the Parish Council agreed the accounts had been properly prepared on an income and expenditure basis following the appropriate governance and accountability guidelines and approved the exemption certificate.

26/12 Mylen Leah Solar Statutory Consultation formal comments – Cllr Cooper provided an update on the latest situation. These included reducing the footprint of the site, reducing the height of the panels, the panels

being static, ie with no trackers and removing the panels further away from nearby dwellings. These actions were in line with the formal consultation requests from the Parish Council.

Agreed that a notice informing residents of the consultation be placed on the website, Facebook and the notice board.

26/13 Nature Recovery Update & Agreement with Cllr Thomas re use of part of the Kidd Lane Plot:

- a) Kidd Lane agreement – **Agreed to add Cllr Thomas’ husband to the agreement, to send the revised agreement to Cllr Thomas and for Cllr and Mr Thomas to check, sign and return a copy to the Clerk**
- b) Cllr Cooper was to attend a Nature Recovery event organised by the Carstairs Trust at Elvington Airfield
- c) There had been four nettle picks on the Kidd Lane site. Cllr Kemp said he could cut the grass and leave the cuttings. **It was agreed Cllrs Thomas and Kemp would liaise to set a date for the cutting.**
- d) Cllr Cooper would inform Greener Pocklington of the plan to cut the grass cut but not take the cuttings away to check this was acceptable.
- e) If so, the parishioner at the meeting would contact Sharps to ask if it could donate any bark chippings.

26/14 State of verge Ash Lane near Campey Lane – Agreed that the Clerk would report to east Riding of Yorkshire Council the poor state of the verge on Ash Lane. Cllr Cooper would provide the exact location.

26/15 Draft revised planning enforcement policy and consultation – Agreed the Clerk would respond and would suggest the Priority 2 item relating to pollution should be moved to a priority 1 incident.

26/16 Planning applications – None.

26/17 Planning notices – None.

26/18 Correspondence since the last meeting – Already circulated. Noted

26/19 Councillor Forum

- a. Cllr Johnson – Melbourne Park Drive PROW 5 - Northern Power had left 2 barriers and signs saying the PROW was closed (although it did not seem to be) together with some large rolls of wire – **Clerk to inform ward councillors**
- b. Cllr Thomas - Melbourne signs West End and Kidd Lane were in a poor state. **Clerk to report to ERYC.**
- c. Cllr Cooper – Do It for East Yorkshire Grant Fund was open – **Clerk to publish on the website.**
- d. Cllr Cooper – Fraud Watch report – **Clerk to put on the website.**
- e. Cllr Cooper – Fly-tipping near Church Lane bridge. Reported this twice but nothing had happened as of yet. **Noted.**

The meeting closed at 8.20pm

The date of the next meeting of the Parish Council will be 6:30pm on **Monday 13 July 2025.**

All agenda items for the July 2025 meeting must be with the Clerk by Friday 3 July 2025.