

,Melbourne Parish Council
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Minutes of the meeting of Melbourne Parish Council held in the village hall at 6:30pm on Monday 28 September 2026.

Present: Councillors Cooper (in the chair), Lee, Tomalin, Johnson, Rollason, Downes, Breeze and Kemp.

Cllr West, Ward Councillor, attended the meeting.

26/34 Apologies – Cllr Thomas

26/35 Members of the public present – 0

26/36 Declarations of interest – None

26/37 Minutes of the Parish Council meetings held on 13 July 2026 – Agreed – that the minutes of the meeting be approved as a correct record and be signed by the Chairman.

26/38 Matters arising from the minutes – nothing outstanding.

26/39 Parish Council's current financial position - £30,154.54 – This was higher than stated on the agenda because the second half of the parish precept had been paid in this week - **Noted.**

26/40 Requests for payment – Approved:

- a. Village Hall Rental 13/07/26 Invoice 386- £22
- b. Village Hall Rental 28/09/26 Invoice 389- £22
- c. ERVAS (now Phoenix Accountancy) Invoice 7812 (pension redeclaration) - £18.00
- d. ERVAS (now Phoenix Accountancy) Invoice 8228 (payroll charges x 3 months) – £23.40
- e. HMRC (Clerk's tax) - £780
- f. Post-Haste Printers Invoice 17242 Newsletter - £280 – already paid
- g. Ink cartridges x 2 (repayable to Clerk) - £23.54

26/41 Increase in Clerk's salary in line with the 2026 pay award – The Finance Sub-Committee advised it had met and recommended approval. **Agreed that Clerk's salary be increased by 3.3% backdated to 1 April 2026 in line with national pay award for 2026/27**

26/42 Planning application 26/02256/PLF Grove Farm, Main Street, Melbourne, YO42 4SX – erection of replacement livestock building following demolition of service building and covered storage area – **no comments**

26/43 Planning notice – 26/01582/PLF – Rossmoor House – permission granted - **Noted**

26/44 Kidd Lane Parish Plot – the Chair of the Finance Sub-Committee updated the Parish Council on its discussions on this matter. With regard to assertions from a member of the public that the Kidd Lane plot might be contaminated, it was agreed Cllr West would check the status of both the Kidd Land and Millennial parish plots with East Riding of Yorkshire Council.

The Clerk had met with Wilkins Chapman Rollit Solicitors (WCR) who had explained the despite the land not being registered with the Land Registry, the Parish Council was the legal owner because it could show it had

acted in that capacity for a significant number of years. However, it would be advisable to register the land with the Land Registry to formalise ownership to protect land which was owned by the parish.

The Finance Sub-Committee recommended to the Parish Council that WCR Solicitors be appointed to register the land with the Land Registry to formalise ownership.

Agreed:

- a) that the solicitors Wilkin Chapman Rollit be instructed to act on behalf of the Parish Council to register the parish plot at Kidd Lane at an estimated cost of £1,250 - £1,750 + VAT.
- b) That Wilkin Chapman Rollits be asked if it would register the Millennial plot for a reduced fee; and
- c) Agreed in principle to the costs for Wilkin Chapman Rollits to draw up a letter to Mr and Cllr Thomas in relation to the placement of their bee hives on the Kidd Lane Parish Plot.

26/45 Correspondence since the last meeting – Already circulated. **Noted**

26/46 Councillor Forum

- a. Cllr West – Highways had received additional funding this year and so the Ward Cllrs were pushing for work to Main Street to be carried out more quickly than currently planned.
- b. Cllr Johnson – there would be no Christmas Fayre this year.

The meeting closed at 8:05pm

The date of the next meeting of the Parish Council will be 6:30pm on **Monday 9 November 2026**.

All agenda items for the November 2026 meeting must be with the Clerk by Friday 30 October 2025.