

Melbourne Parish Council
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Minutes of the meeting of Melbourne Parish Council held in the village hall at 6.30pm on Monday 10 July 2023.

Present: Councillors Cooper (in the chair), Tomalin, Johnson, Lee, Breeze, Downes, Rollason and Kemp.

Cllr Paul West, Ward Councillor for East Riding of Yorkshire Council (ERYC), was in attendance until 7:20pm.

23/15 Apologies – None

23/16 Members of the public present – None.

23/17 Declarations of interest – None.

23/18 Minutes of the Parish Council meetings held on 15 May 2023 – Agreed – that the minutes of the meetings be approved as a correct record and be signed by the Chairman.

23/19 Matters arising from the minutes:

22/101 – memorial tree – a meeting had taken place at playing field and a location identified for a Tibetan Cherry. A quote had been obtained from Henleys Nurseries for an 8-10ft tree (£70 in total). The Parish Council would buy it now to plant in November which is the optimum planting time. **Agreed Clerk to speak to Mrs Taylor to meet to show her the proposed location of the tree.**

23/14a – long term rentals at Grange Farm – **Cllr P West to clarify the situation with Council Tax/Business Rates**

23/20 Defibrillator demonstration and instructions – Agreed:

- a. Cllr Rollason would send the defibrillator instructions to the Clerk for circulation to all councillors;
- b. The defibrillator would officially be checked at each parish council meeting but would also be checked on an ad hoc basis by all councillors when passing the village hall;

23/21 Emergency Plan – Agreed that:

- a. the Plan be submitted by the Clerk to East Riding of Yorkshire Council; and
- b. the Clerk request an officer from ERYC attend a meeting to run through some emergency scenarios.

23/22 Privacy Policy – Agreed that the policy be approved.

23/23 Village walkabout and schedule of works – Agreed that:

- a. Cllrs Downes and Tomalin would pass their comments on the actions agreed with ERYC on the walkabout to the Clerk who would feed them back to the officer who attended;
- b. The Clerk would ask for an update on timings for the following:
 - a. work to the highway along Main Street;
 - b. the benches; and
 - c. the stop sign on Ash Lane and Boundary Lane.

23/24 Parish Council's current financial position - £16,524.26 – Noted.

23/25 Requests for payment – Approved:

- a. HMRC - £386.62

23/26 Planning applications:

- a. 23/01322/PLF – 1 Park Cottages, Campey Lane, YO42 4RA – No comments required.
- b. 23/01385/PLF – White Lodge, YO42 4QQ – No comments required.

23/27 Planning notices – Noted.

23/28 Correspondence since the last meeting – Noted.

23/29 Councillor Forum:

- a. Cllr West – ERYC would shortly issue a consultation on the design code. Clerk would receive notification of this – **Noted.**
- b. Cllr West - Bubwith Bridge – 15 weeks for work to be completed – **Noted.**
- c. Cllr West - Works to Stamford Bridge would be carried out next which would take around 7 weeks – **Noted.**
- d. Cllr West - Devolution – ERYC has agreement with Hull City Council to pursue a mayoral bid which would probably progress this year – **Noted.**
- e. Cllr Kemp had spoken to a highways officer who was marking the road on Campey Lane so it appeared some work may be completed shortly - **Noted**
- f. Cllr Lee – hedge just before the start of the golf course in Allerthorpe is dangerously overhanging the road – **Clerk to report to ERYC.**
- g. Cllr Breeze - Public Right of Way on East Common Lane – been diverted because the original route was impassable. In addition, the stile at the end of the footpath was preventing people with mobility issues/pushchairs etc exiting the footpath. ERYC was aware of the issues – **Noted.**
- h. Cllr Rollason - Damaged 40mph sign opposite Marsh Farm – **Clerk to report to ERYC.**
- i. Cllr Cooper - Church Bridge from Thornton 'No Track Lane' sign missing – **Clerk to report to ERYC.**
- j. Cllr Johnson - St Monica's Close PROW has a pole but no signage on it – **Cllr Breeze to report to ERYC.**
- k. Cllr Johnson - Footpath 7 – middle of the 3 new gates - drainage pipe been put in but all the soil was being eroded so will soon have no support – **Cllr Breeze to inspect and report to ERYC.**
- l. Cllr Johnson - Footpath 11 – gate by the bridge needs repairing – **Cllr Breeze to inspect and report to ERYC.**
- m. Cllr Johnson - Two speed cameras recently in the village – **Cllr Rollason to see if he could obtain any data from Safer Roads Humber.**
- n. Cllr Rollason - Community Speedwatch – not currently operating due to a lack of volunteers – **Clerk to request volunteers on the website/noticeboard (Cllr Rollason as the contact).**
- o. One councillor vacancy – continue to ask residents in village if interested in being a councillor – **Noted.**

The date of the next meeting of the Parish Council will be 6:30pm on Monday 11 September 2023.

The meeting closed at XXpm.