

Melbourne Parish Council
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Minutes of the meeting of Melbourne Parish Council held in the village hall at 6.30pm on Monday 13 March 2023.

Present: Councillors Cooper (in the chair), Tomalin, Lee, Breeze, Downes, Rollason and Kemp.

Cllr Hammond, East Riding of Yorkshire Council (ERYC) ward councillor, was also in attendance.

22/90 Apologies – Cllr Johnson.

It was also noted that Cllr Naylor had tendered her resignation. Councillors thanked her for her hard work.

22/91 Members of the public present – None.

22/92 Declarations of interest – None.

22/93 Minutes of the Parish Council meeting held on 9 January 2023 – Agreed – that the minutes of the meeting be approved as a correct record and be signed by the Chairman.

22/94 Matters arising from the minutes:

22/44 Resurfacing of Common Lane would take place at some point between April and September 2023 – **Noted.**

22/47 Bench – the Clerk would continue to liaise with the scout leader. **Noted.**

22/95 Grant applications – Agreed the Clerk would discuss with applicants where necessary the financial information required.

22/96 Elections – 4 May 2023 – the Clerk informed councillors there would parish elections this year and went through key dates – **Noted.**

22/97 Governance Review – East Cottingwith has contacted the parish council to request a boundary change to transfer a small piece of land south of the junction of Langrickgate Lane/General Lane from Melbourne Parish to East Cottingwith Parish. It would not require any changes to the number of properties in the two parishes. **Agreed that the Parish Council have no objection to the boundary change application pending the public review by East Riding of Yorkshire Council.**

22/98 Weekly maintenance of defibrillator – The Parish Council offered its thanks to Mr Phil Green for all his work in regularly checking the defibrillator. Cllr Rollason had now registered the defibrillator with Yorkshire Ambulance Service and he would be the registered guardian. He would receive a prompt to check the defibrillator every 90 days. In addition, other councillors would check periodically and inform Cllr Rollason of any issues. Cllr Rollason would circulate the details needed to access the defibrillator.

22/99 Dates of future meetings – Due to a clash with other commitments in the village hall the November 2023, January 2024 and March 2024 meetings would change from Mondays to Thursdays. The new dates would be 16 November 2023, 11 January 2024 and 14 March 2024.

22/100 Parish Council Emergency Response Form – the Clerk would complete the updated form and circulate it to councillors. The Clerk would also give Cllr Lee an up to date copy of the electoral register for the emergency box. **Noted.**

22/101 Memorial tree – The Clerk continued to chase Highways for a decision on the placement of the tree on the corner of Main Street/Melbourne Park. **Noted.**

22/102 Parish Council's current financial position – £11954.72 – Noted.

22/103 Requests for payment – Approved:

- a. HMRC (Q4) - £386.62
- b. Hire of village hall (March 23) - £25.00
- c. Payment to Electrician for moving the defibrillator - £363.60 (repayable to Clerk)

- d. Seven new defibrillator signs - £33.32 (repayable to Clerk)
- e. Post Haste Printers - £280

It was agreed to leave ERNLLCA (East Riding and North Lincolnshire Local Councils Association) for the 2023/24 year in order to save the annual subscription.

22/104 Planning applications:

- a. 23/00365/PLF – The Stores, Main Street, YO42 4QE – neutral with the comment that if possible the painted shop sign on the wall was retained.
- b. 23/00060/PLF – Rossmoor Nurseries, Main Street, YO42 4QQ (already considered – no comments - neutral)

22/105 Planning notices – None.

22/106 Correspondence since the last meeting – Noted.

22/107 Councillor Forum:

- a. Cllr Breeze would contact East Riding of Yorkshire Council (ERYC) about the gate on the public right of way by Scamland Bridge (near Sumo).
- b. There were grants available from ERYC for coronation events which had to be made by the parish council on behalf of any interested local group. **Noted**
- c. Cllr Hammond would feed back to the Clerk any comments on the running and chairing of parish meetings.
- d. The capital spend for resurfacing footpaths in Melbourne had been agreed. ERYC would assess the paths to determine which needed work. **Noted**
- e. Resurfacing of Main Street was in the capital programme but would not take place for another 2 – 5 years. **Noted.**
- f. Cllr Hammond had received complaints of speeding on Kidd Lane. He had requested a speed survey which would take place later this year. **Noted.**
- g. Capital bit for resurfacing footpaths in Melbourne – successful - Assessment would take place to determine which would be repaired. Would look at drainage at the same time.
- h. General Lane/Ash Lane Crossroads Junction – Cllr Hammond had contacted the Police and Crime Commissioner who had said he would support the installation of a Stop sign in place of the current Give Way sign. **Noted.**
- i. The Natural England event would take place on 29 March 2023 from 7pm in the village hall. **Noted.**
- j. The Western Parishes Liaison Meeting would be held on 22 March 2023 with the venue still to be determined. **Noted**

The date of the next meeting of the Parish Council will be 6:30pm on Monday 15 May 2023.

The meeting closed at 8:15pm