

Melbourne Parish Council
Damson Cottage, South End, Seaton Ross, YO42 4LZ
Mobile: 07557 345 204
Email: melbournepc@yahoo.com
www.melbourneparishcouncil.co.uk

Minutes of the meeting of Melbourne Parish Council held in the village hall at 7.00pm on Monday 24 May 2021

Present: Councillors Cooper (in the chair), Tomalin, Lee, Johnson, Braidley, Rollason, Kemp and Downes.

- 21/1 Apologies** – Councillor Breeze.
- 21/2 Members of the public present:** 0
- 21/3 Declarations of interest** – None.
- 21/4 Minutes of the Parish Council meeting held on 8 March 2021 – Agreed – that the minutes of the meeting be approved as a correct record and be signed by the Chairman.**
- 21/5 Matters arising from minutes:**
- a. the volunteers were continuing to help with collecting prescriptions and were also helping people to get to their vaccination appointments in time.
 - b. The Clerk would request an update on the Local Development Plan consultation dates.
- 21/6 Minutes of the Planning Sub-Committee held 18 March 2021 - Agreed – that the minutes of the meeting be approved as a correct record and be signed by the Chairman.**
- 21/7 Traffic/Speed Survey** – this would take place in summer 2021. The date was yet to be confirmed.
- 21/8 Yorkshire Water Update** – this was considered under parish matters at the Annual Parish Meeting held earlier in the evening.
- 21/8 Grant Application Form** – the grant application form previously circulated by the Clerk was approved.
- 21/9 Weight Restriction signage** – The location of the new signage was noted and it was agreed the positioning of a warning sign on the road into Melbourne from Sutton upon Derwent, which was currently not in place, would be monitored.
- 21/10 Village Walkabout** – This had taken place in April 2021 and some work had started. ERYC had agreed to pay for a new single bin outside the village hall. In relation to the bin outside the school, ERYC had agreed to replace the bin but would not pay for it. The cost would be over £450 to the parish council. **Agreed that:**
- a. **The Clerk to thank ERYC for the quick response to some of the work on the plan; and**
 - b. **the bin outside the school not be replaced because of the cost to the parish in light of other projects requiring financial outlay.**
- 21/11 Planning Applications:**
- a. 21/00989/PLF Silverlee Main Street, YO42 4QQ – Decision made ‘No comments’
 - b. 1/00738/PLF Dovecote Lodge Main Street YO42 4QE – **‘No comments’ to be submitted**
- 21/12 Planning Notices Received – Noted.**
- 21/13 Annual Finances Governance Statement – Agreed that:**
- a. **The annual finances governance statement be approved; and**
 - b. **Cllr Downes would carry out periodic reconciliation reviews of the accounts**
- 21/14 Submission of Annual Accounts – Agreed.**

21/15 Requests for payment – approved:

- a. External auditor - £100 (2019/20 & 2020/21 payments)
- b. Printer maintenance - £5 (repayable to Clerk)
- c. Clerk's salary uplift - £84.80 (20/21) + £49.76 (19/20)
- d. ERNLLCA Annual Subs - £417.87
- e. Printers (newsletter) – £261.60
- f. McAfee annual subs - £15.50 (50% shared with Seaton Ross PC) Repayable to Clerk
- g. Hire of Village Hall - £30.00

21/16 Correspondence – Noted.

21/17 Councillor Forum:

- a) Natural England planned to hold an event about the local Ings and the impact public access on the Ings had on the wildlife. **Agreed that the Parish Council would lend its support to the event.**
- b) Cllr Rollason informed the Parish Council that there had been two accidents over the last few years on the west road into the village and stated speed cameras were required along that road.

The date of the next meeting of the Parish Council will be held at **7pm on Monday 12 July 2021.**

The meeting closed at 9:45pm.