

**Melbourne Parish Council**  
**Damson Cottage, South End, Seaton Ross, YO42 4LZ**  
**Tel: 01759 318674; Mobile: 07557 345 204**  
**Email: [melbournepc@yahoo.com](mailto:melbournepc@yahoo.com)**  
**[www.melbourneparishcouncil.co.uk](http://www.melbourneparishcouncil.co.uk)**

Minutes of the meeting of Melbourne Parish Council held at 7:10pm on 14 May 2018 in the Chapel, Melbourne.

Present: Councillors Lewin (in the chair), Cooper, Lee, Johnson, Kemp, Breeze, Hawley and Tomalin.  
Councillor Rudd was also in attendance.

Public Forum – Cllr Rudd:

- a) Road repairs – In 2017 East Riding of Yorkshire Council (ERYC) spent £2.35 million on the 2,100 miles of roads in the East Riding. For the current year, in addition to the normal grant received from central government, an additional £1.25 million grant had been allocated to be ring fenced for mending potholes;
- b) Compost giveaway - 18 May 4pm Henry Thirsk Community Centre Car Park, Pocklington;
- c) 195 bus service – new provider – York Pullman – Thursday service removed. Tuesday service still running;
- d) Urgent Treatment Centres had now commenced. It was advised that where possible residents rang 111 first for advice; and
- e) Paul Tripp had been appointed the new Head of Streetscene at ERYC.

**18/4 Apologies:** Councillor Braidley.

**18/5 Members of the public present:** 1

**18/6 Declarations of interest** – None.

**18/7 Minutes of the meetings held on 12 March and 9 April 2018 – Agreed** – that the minutes of the meetings held on 12 March and 9 April 2018 be approved as a correct record and be signed by the Chairman.

**18/8 Matters arising from minutes** –

- a) ERYC had still not provided the results of the traffic survey – the Clerk and Councillor Lewin would chase.

**18/9 General Data Protection Regulation** –

- a) members had received training from the Clerk on 9 April 2018;
- b) the privacy notice circulated by the Clerk was discussed; and
- c) it was noted there had been a change in the Regulation which meant parish councils no longer needed to appoint a Data Protection Officer.

**Agreed – that the privacy notice is put on the website.**

**18/10 Speed indicator devices** – Agreed that:

- a) ERYC be asked to remove the speed indicator devices as a matter of priority; and
- b) The Parish Council make a payment of £162.50 as agreed with ERYC for the last quarter of 2017/18

**18/11 HGVs through the village – traffic survey** – covered under Minute 18/8.

**18/12 Yorkshire Water** – in relation to the flooding outside the school, Councillor Lewin had contacted a senior engineer at Yorkshire Water who had met with Councillor Kemp. He confirmed Yorkshire Water owns the pipe and would consider what action needed to be taken to prevent further problems in the future. Councillor Lewin had also received a phone

call from Yorkshire Water who had explained the installation of a new odour machine locally would take place and would be beneficial as it would break down the gasses which were responsible for damaging the pipes and the concrete. Yorkshire Water also accepted tree routes were causing the issue to the pipes outside the school and would carry out repairs. Prior to doing so, it would put a camera through the pipes to ascertain the extent of the repair work required.

**18/13 Emergency Plan review** – Councillor Rudd commended the Parish Council on the quality of the Emergency Plan. Mrs Spence, a previous Councillor, was formally thanked for her work on the Plan.

**Agreed – that the Emergency Plan is reviewed annually in May.**

**18/14 Parish newsletter – Agreed that:**

- a) **Councillor Lewin would contact Mrs Spence and Mrs Lee to discuss the organisation of the publication of the newsletter which would now be issued quarterly;**
- b) **Mrs Lee to be thanked for all her continuing hard work; and**
- c) **A notice be put in the next newsletter in relation to advertising in future editions at a cost of £15 for a 1/6 of a page.**

**18/15 Parish Council headed notepaper** – the Parish Council agreed a new heading style for letters from the Council.

**18/16 Planning applications received –**

- a) 18/01232/VAR - Variation of Condition 9 (approved plans) to retain dwelling as built following planning approval 12/04619/PLF for demolition of existing dwelling and erection of replacement dwelling, West End Cottage Main Street.

**Agreed – that the Clerk request this be considered at Planning Committee.**

**18/17 Planning notices – Noted.**

**18/18 Annual Governance Statement – Accounts 2017/18 – Approved.**

**18/19 Parish Council Annual Accounts – Approved.**

**18/20 Requests for payments** – the following requests were approved:

- a) Hire of the Chapel 9 April & 14 May 2018 - £28.00
- b) Internal auditor - £50.00
- c) ERNLLCA Annual Subscription - £372.40

**18/21 Correspondence – Noted**

**18/22 Councillors' Forum:**

- a) 25 July 2018 – invitation to Councillor Lewin from Canals and River Trust to join invitees aboard new horizons boat to Thornton Lock – ½ hour trip and a buffet lunch (Lead – Councillor Cooper)
- b) Invite to parish councillors from Canals and River Trust to watch the boat going through the lock and to the buffet lunch (Lead – Councillor Cooper)
- c) Dog fouling – Canals and River Trust would also like to do posters for the canal area based on children's artwork
- d) Nature England - Craig Ralston – event in village for the general public about the local nature reserve (Lead - Councillor Cooper)
- e) Telephone kiosk – Parish Council now owns it – no suggestions following article in the newsletter – Clerk to ask BT if we could have the phone line and when they will be removing the telephone equipment – also to query power source if the Parish Council decides to install the defibrillator in the phone box.
- f) Fracking – the Parish Council had received no response to the fracking letter sent to North Yorkshire – requested the Clerk resend it.
- g) Clerk to enquire on behalf of a parishioner about routing an additional bus through Melbourne.
- h) Paper copies of the agenda to be issued to Councillors Kemp and Hawley

- i) Possible need for an extraordinary meeting of the Parish Council to approve monies for the Playing Field event (Councillor Breeze to update Clerk following Playing Field meeting Thursday 17 May 2018)
- j) The Clerk to write on behalf of the Parish Council to the Chapel to thank them for Sunday's service.

The date of the next meeting of the Parish Council will be 16 July 2018, at 7pm at the Village Hall.

The meeting finished at 9:30pm