

Minutes of the meeting of Melbourne Parish Council held at 7.00pm on 9 January 2017 in the Village Hall, Melbourne.

Present: Councillors Lewin (in the chair), Braidley, Cooper, Hawley, Johnson, Kemp, Spence and Lee. Councillor Rudd was also in attendance.

Members of the public present: **0**

1. **Apologies** – No apologies were received.
2. **Dispensations** – Members considered whether to give approval for the potential extended absence of Councillor King due to ill health.  
**Resolved – that approval be given for the extended absence of Councillor King for reasons of ill health.**
3. **Declarations of interest** – Councillor Lee declared a pecuniary interest in Item 10 as he was a relative of the newsletter’s compiler and printer. He took no part in the discussions or voting on the matter.
4. **Minutes of the meeting held on 14 November 2016 - Agreed** – that the minutes of the meeting held on 14 November 2016 be approved as a correct record and be signed by the Chairman.
5. **Matters arising from the minutes** –
  - a) **Minute 184/5** – that Thornton Church be paid the sum of £400 to contribute towards the costs of grass cutting.
  - b) **Minute 184/5** – Melbourne Sports and Playing Fields Association had been awarded £10,000 by Tesco’s Bags for Life;
  - c) **Minute 185/6** – there would be an anti-fracking meeting at the village hall on 20 January 2017. On 19 January from 7:30pm there would also be a meeting to present both sides of the fracking argument at Market Weighton Community Hall. Councillor Cooper had written to Cuadrilla to express the Parish Council’s disappointment that no details about the awarding of a licence covering the Melbourne area had been forthcoming at the presentation on 12 September. Councillor Cooper agreed to contact Cuadrilla if he received no response within the next week.
  - d) **Minute 186/8** – Councillors had received complaints about the rubbish in the verges on Kidd Lane. It was agreed the Clerk and Councillor Lewin would contact the sawmill about tackling the matter.
  - e) **Minute 187/21** – It was agreed not to pursue a neighbourhood plan for the present time, although the matter would be kept under review.
6. **Natural England Presentation** – This item was postponed due to the illness of the presenter.
7. **HGVs through the village** – it was agreed the public meeting would take place on 31 January from 7pm in The Chapel. This would be advertised on the noticeboard and website. Invitations would be issued to local businesses and Sir Greg Knight. Andy Thelman would also be asked if he would provide professional advice to the Parish Council.  
**Resolved - that the public meeting to consider the amount of HGVs through the village take place at 7pm on Tuesday 31 January 2017 at The Chapel.**

- 8. Welcome Pack** – information about the Parish Council would be included in the welcome pack which had been designed and printed by The Chapel. The Clerk would inform The Chapel of new arrivals.
- Resolved – that the Clerk inform The Chapel of new arrivals to the village.**
- 8. Parish Precept** – the Parish Council considered the annual request by ERYC for details of any increase in the parish precept for the year 2017/2018.
- Resolved – that the precept be increased by 2% for the year 2017/2018.**
- Councillor Hawley requested it be minuted he objected to the increase.
- 9. Month end financial report** – the Parish Council considered the Parish Council’s financial report ending 31 December 2016.
- Resolved – that the financial report be approved.**
- 10. Approval of cheques paid and for payment** – the following payments were approved:
- Clerk’s salary (Aug – Nov 16) – £1302.19
  - Payment to HMRC of Clerk’s tax (Aug – Nov 16) - £648.72
  - Annual insurance – Zurich – £253.00
  - Annual subscription HWRCC - £25.00
  - Village Hall booking - £22.00
- The Chairman also submitted a cheque for £6.00 received from Chris Clubley for the auction of the Parish Council filing cabinet.
- Resolved – that the payments above be approved.**
- 11. Agreement of Standing Orders** – the Clerk requested the following standing orders were set up for monthly payment:
- Village newsletter (Sue Lee) - £87.60 first payment, then £43.80 subsequently
  - Clerk’s salary (Jane Stewart) - £651.10 first payment, then £325.55 subsequently
  - Payroll (ERVAS) - £15 first payment, then £5.00 subsequently
- Resolved – that the above standing orders above be approved.**
- 12. Consultation on Street Name** – The Clerk had been informed by ERYC that following a consultation with the residents of the road, ERYC had made the decision to name the road Pasture Farm Close.
- 13. Parish Council calendar of events** – the Parish Council noted the annual calendar of events submitted by the Clerk.
- 14. Parish Council aims and objectives** – it was agreed the Clerk would circulate the draft aims and objectives for consideration at the next meeting.
- 15. East Riding Community Link in Melbourne** – the Clerk reported the building had been demolished a few weeks previously.
- 16. Village Task Force Satisfaction Survey** – Councillor Spence agreed to complete the survey.
- 17. Referendum on Precept Update** – the Government had agreed to postpone plans to introduce a referendum for the increase of the parish council precept.

**19. Planning application notices of decision** - 16/03596/PLF 4 Forge Close – approved by ERYC.

**20. Planning application consultations** – two planning applications had been received:

- a. **16/03076/PLF – Boundary Farm, Langrickgate Lane** - Continued use of scrubland as sustainability education venue – no comments.
- b. **16/03841/PLF – Rosedale, Main Street** - Erection of single storey extension to side and two storey extension to rear following demolition of existing garage and outbuildings and alterations to existing roof to create additional living accommodation at first floor level – support.

**21. Grant application form** – it was agreed the grant application form circulated with the agenda was too detailed for the needs of the parish. A number of example forms would be circulated with a covering letter for consideration at the next meeting.

The Parish Council considered the possibility of holding an event later in the year to invite local groups to attend to learn more about the work they did in the parish.

**22. Correspondence** – items of correspondence received since the last meeting were noted.

**23. Outstanding actions** – none.

**24. Councillors' Forum** –

- a. Slippery conditions on the patch of road at Campey Lane/Ash Lane. It was agreed Councillor Spence would report the matter to ERYC, check whether it was on the gritting plan and request a salt bin.
- b. Councillor Spence announced her resignation due to personal commitments.
- c. The speeding signs at both ends of the village were broken. Councillor Spence informed the Parish Council this had been reported and an engineer was scheduled to attend.
- d. The condition of the footpath and gully opposite Malcolm Kemp's was dangerous due to leaves making the path slippery and blocking the gully. Councillor Spence agreed to report this when she submitted the village taskforce survey.

**25. Date and time of next meeting** - the next meeting would be held at 7.00pm on **13 March 2017 at The Chapel.**

The meeting finished at 9:00pm.